

**COMMUNITY CARE COLLEGE  
CLARY SAGE COLLEGE**

**2008-2009 VERIFICATION WORKSHEET  
FEDERAL STUDENT AID PROGRAMS**

**D**EPENDENT

Your application was selected for review in a process called "Verification." In this process, Community Care College/Clary Sage College will be comparing information from your application with signed copies of your (and your parent's, if you are married) 2007 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid; the Department of Education mandates that we review the requested information, under financial aid program rules (34CFR, Part 668). If there are differences between your application information and your financial documents, you or the school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Funds will not be disbursed until verification is finalized. Your financial aid administrator will help you.

**What you should do**

1. Collect your (and your parent's) financial documents (signed Federal income tax forms, W-2 forms, etc.) If you did not keep a copy of your return or W-2 forms, you may request a copy to be faxed or mailed from the IRS by calling 1-800-829-1040 or by contacting your tax preparer.
2. Complete and sign this worksheet.
3. Submit this worksheet, your tax form copies, and any other requested documents to your financial aid administrator. **THESE ITEMS WILL NOT BE RETURNED TO YOU; PLEASE DO NOT SEND US YOUR ORIGINAL TAX DOCUMENTS.**

**A. STUDENT INFORMATION**

Student Name:	Social Security Number:
Address:	Date of Birth:
City, State, Zip Code:	Telephone Number:

**B. FAMILY INFORMATION**

List the people in your household, include:

- Yourself and your parent(s) (include your stepparent) even if you don't live with your parents, and
- Your parent's other children, if your parent's will provide more than half of their support from July 1, 2008 through June 30, 2009, or if your parent's information would be included on their financial aid application, and
- Other people if they now live with your parents and your parents provide more than half their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member excluding your parent(s), who will be attending college at least half time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	College
		Self	Community Care College/Clary Sage

**C. CERTIFICATION – SIGN THIS WORKSHEET**

By signing this worksheet, I (we) certify that all information reported on it is complete and correct. I understand that purposely giving false or misleading information on this worksheet may result in a fine, jail sentence, or both.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

(Please complete reverse side of page)

Please return your documentation to: Community Care College  
4242 S. Sheridan  
Tulsa, OK 74145

**D. STUDENT'S TAX FORMS AND INCOME INFORMATION**

Did you or will you (the student) file a Federal Income Tax Return for 2007?  Yes  No

If you answered YES, please attach a COPY of:

- A signed copy of your 2007 Federal Tax Return and W-2 forms

If you answered NO, please check the appropriate box and include any required documents

- I did not earn any wages in the year 2007.
- I received W-2 Wage Forms (attach a signed copy of them to this form).
- I did not receive W-2 Wage Forms (list employers and earnings below from the 2007 tax year)

Name of Student's Employer	Amount Earned (in 2007)
	\$
	\$
	\$

**E. PARENT'S TAX FORMS AND INCOME INFORMATION (IF STUDENT IS MARRIED)**

Did or will your parent(s) file a Federal Income Tax Return for 2007?  Yes  No

If your parent answered YES, please attach a COPY of:

- A signed copy of your parent's 2007 Federal Tax Return and W-2 forms

If your parent answered NO, please check the appropriate box and include any required documents. We also request that your parent sign this form under section C.

- My parent did not earn any wages in the year 2007.
- My parent received W-2 Wage Forms (attach a signed copy of them to this form).
- My parent did not receive W-2 Wage Forms (list employers and earnings below from the 2007 tax year)

Name of Parent's Employer	Amount Earned (in 2007)
	\$
	\$
	\$

**F. TAX CREDITS AND NON-TAXED FUNDS RECEIVED IN 2007 (TO BE COMPLETED BY ALL APPLICANTS).**

Enter amounts received for the items below, which pertain to you and your parent.	2007 Amount		
	Student	Parent	Joint Amt
Earned Income Credit (from federal tax form)			
Additional Child Tax Credit (from federal tax form)			
TANF and other welfare benefits (do not include subsidized housing/food stamps)			
Social Security (non-taxed) for all household members			
<b>(FAA Use) Total Worksheet A</b>			
Payments to tax-deferred pension and savings plans, including amounts reported on the W-2 Form in Boxes 12a-12d, codes D,E,F,G,H,and S			
IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040 (line 28+line 32) or 1040 A (line 17)			
Child support received for all children. Don't include foster care/adoption pyts.			
Tax exempt interest income from IRS Form 1040 or 1040A (line 8b on both forms)			
Foreign income exclusion from IRS Form 2555 (line 45) or 2555EZ (line 18)			
Untaxed portions of IRA distributions from IRS Form 1040 (line 15a minus line 15b) or 1040A (line 11a minus line 11b). Exclude rollovers. If negative, enter a zero.			
Housing, food and other military/clergy living allowances. Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation			
Money received, or paid on your behalf, or other non-taxed income reported elsewhere. <b>Source:</b>			
<b>(FAA Use) Total Worksheet B</b>			
Education Credits from IRS Form 1040 (line 50) or 1040A (line 31)			
Child Support paid because of divorce, separation, or legal requirement			
<b>(FAA Use) Total Worksheet C</b>			